



Print Reading & Specifications Course

Date & Time:

January 8th, 10th, 15th, 17th,
22nd, 25th, 29th, and 31st

5:30 pm - 8:00 pm

Cost*:

\$375 for an individual | \$355 per
person for two or more registrants

Class Size: 20 seats available

**this class is exclusive to Builders Exchange
of Michigan members in good standing only.*

Course Description:

Print Reading and Specifications is a 7-part basic level course that will teach the participants to navigate through a complete set of commercial construction documents. The Course will also provide a review of the CSI "MasterFormat: Project Manual Divisions (00 thru 49)" and will teach various methods of expressing a commercial building in a drawing.

Location:

RVC Offices Conference Room, 678 Front ST NW
STE 212 South, Grand Rapids MI 49504

Attendee Information (please use direct contact emails and phone numbers)

Attendee 1: _____	Attendee 2: _____
Attendee 1 Email: _____	Attendee 2 Email: _____
Attendee 1 Cell Phone: _____	Attendee 2 Cell Phone: _____
Attendee 3: _____	Attendee 4: _____
Attendee 3 Email: _____	Attendee 4 Email: _____
Attendee 3 Cell Phone: _____	Attendee 4 Cell Phone: _____

Payment Information

Total Amount: \$ _____ ☐ Check Enclosed ☐ Credit Card - I authorize my card to be charged an additional \$5.00 processing fee

Contact Name: _____ Company: _____

Phone Number: _____ Email Address: _____

Name on Card: _____ Card #: _____

Exp: ____/____ Security Code: _____ Billing Address: _____

City: _____ State: ____ Zip Code: _____ Signature: _____

Return completed registration form & payment to Katie Hawley
Fax: 616.949.6831 | Email: katie1@grbx.com | Mail: PO Box 2031, Grand Rapids, MI 49501
Want to pay by Credit Card over the phone? Call Katie at 616.949.8650



We are requesting attendee cell phone numbers for direct contact in the event of class cancellation due to weather or other unforeseen events. Registration & payment must be received by, and cancellations will not be accepted after, December 29, 2023. Payment will not be processed until the class minimum is met.

Questions about the class? Contact katie1@grbx.com